

Minutes of the Feather Sound Community Services District, Inc.

Board of Directors Meeting

Date: August 19, 2021

Location: Zoom meeting

Board Attendance: Rob Copenhaver, Anne Pollack, Adam Shelton, Kevin Chambers, and Marshall Deason; Mike Ludwig, Dimity Carlson

Public: Susanne Hebert

Call to Order: Chair, Rob Copenhaver, called the meeting to order at 6:01 PM.

Secretary's Report – A motion was made and carried to approve the minutes from the July 14, 2021 (Marshall/Adam).

Treasurer's Report – Kevin sent out the updated current cash flow summary. Moved out entrance sign improvements to end of fiscal year. We received 4th and final installment from BOCC. The Duke energy cost has stabilized.

A motion was made and carried to approve the Treasurer's report (Anne/Mike).

Entrance Sign

Mark Gould with Tayzen Landscape attended meeting. Reviewed entire community and looked at lines and systems. He provided a bid and explained the expected phases of work to complete the front entrance sign landscaping work.

- 1) Remove the large bee colony in the sign.
- 2) Demo phase – Remove many invasive Brazilian peppers blocking sign and growing out of pond. Oak trees need some trimming to not block the sign. A pine tree should come down. Dead stumps to be ground out. Much vegetation around sign to remove. While the landscaping plan has the Robellini palms to be transplanted, they have Ganoderma mushrooms, so they can't be transplanted. He would take them out, clean the land. Plant the palms away from that area, per the landscaping plan. Robellinis need to be trimmed and de-seeded 2-3 times/year, so he'd also recommend a different kind of palms.
- 3) Install boulder retaining wall – Tennessee field stone boulders on top of concrete retaining wall step system. Wall has a good footer already and will build from that to sign.
- 4) Fix irrigation and arrange it where they will be planting; have electrician update lighting. He met with irrigation tech at Club (Chit) directly to discuss irrigation and understands the system now.

There is no irrigation there except for lawn near sidewalk, which irrigates hotel lawn. He recommends still using the same water source. Will keep weekly eye on landscaping.

- 5) Planting 14,700 in landscape material – want to make sure soil chemistry is right and irrigation is right.

Expected timing is 2-4 weeks. He provides a 1-year warranty on the plants, so long as he continues to maintain them. Possible problems: irrigation surprises, electrician issues, weather. The Bid doesn't include electrician work.

We will pay with 4 draws – 25% at milestones (start, demo, irrigation, final). Marshall will review the contract.

The Bylaws require 3 bids for anything over \$10,000. In this case, we were not able to obtain more than one bid.

An Amended Motion For Waiver of Feather Sound Community Services District Purchasing Policy-- Subsection C as Adopted November 11, 2009, based upon lack of competitors, was made and approved by the Board. (Adam/Marshall)

A Motion was made and approved to approve the sign landscaping bid from Tayzen Landscaping (Kevin/Adam).

A motion made and approved to move forward with electric work for the sign with a \$4000 not-to-exceed limitation, pending review of the bid by Marshall. (Mike/Kevin)

Community Maintenance Landscaping Agreement

Mark Gould with Tayzen Landscape provided a summary of the landscaping and maintenance work he would do for the community. He would do more tree trimming, manage irrigation, and take down Brazilian peppers plants. The Board agreed that to have the same company do the sign work and the landscaping for the community is to our benefit. Irrigation repairs would be extra (beyond the monthly charge).

A motion was made and approved to move forward with property maintenance agreement for \$5300/month, pending contract review by Marshall (1 year commitment, and thereafter either party may cancel with 90-days notice).

Mark Gould removed a dead palm along Feather Sound Drive. The cost was \$600.

A motion was made and approved that we pay the invoice. (Marshall/Kevin). Adam dissented.

New Business

Rob said that neighbors had reached out to him to request that the District allow a yard sale at the park, and that the District to pay for a sign for a yard sale. The Board confirmed that we don't have authority

to pay for a sign for a yard sale. Anyone can use the park for an event, the District's approval is not required.

The Facebook page was most recently updated in December, 2016.

A neighbor named Robyn Dykstra referred someone to Rob to redo the website to make it more modern. It would cost \$600-\$1000 to build website, and then there is a monthly cost to maintain it. The board discussed whether we needed a new website. The majority was happy with the current website. A discussion ensued as to whether it was within the District's purview to pay for a website. It is the method we use to post the minutes. It was decided not to move forward with a website at this time.

Public Comment – None

Next meeting – **September 23, 2021** at 6:00 pm by Zoom.

Adjourn – Meeting was adjourned at 7:05 pm.

Minutes respectfully submitted by Anne Pollack, Board Secretary